### REGISTRATION FORM

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| --- | --- | --- |
| **Level 1 AtoN Manager Training - Distance Learning** |  |  |

##### Participant’s details

Surname (family name): ------------------------

First name (given name): ------------------------

Title (Mr. /Mrs. /Dr., etc.): ------------------------

Organisation or company: ------------------------

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Address: ------------------------------------------------

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------------------------------------------------------------

Country: -------------------------------------------------

Phone (incl. country code): ---------------------

Mobile (incl. country code): ---------------------

e-mail: ------------------------------------------------

**Inclusive cost: €2,000**

Invoices will be issued before the commencement of each module of the course.

##### Payment details

[ ]  by enclosed cheque in EUROS payable to IALA-AISM

[ ]  by VISA or MASTERCARD – **email** the following details to contact@iala-aism.org

No: ------------------------------------------------------

Expiry date: -------------------------------------------

Holder’s name: ---------------------------------------

Total to be charged: ---------------------------------

CVC code (3 figure on back of card): ------------

[ ]  by bank transfer in € to the IALA account held at HSBC

HSBC Bank

112 avenue klèber – 75116 Paris, France

IBAN: FR76 30056 00672 06720061339 29

BIC (SWIFT): CCFRFRPP

**Course fees**

The total fee for the course is €2,000. The fee for module 1 and 2 is €1,000 (€500 per module). The fee for module 3 is €1,000. Payment is usually made as a lump sum for the whole course.

**Payment for module 1 will only be taken once you have been accepted onto the course and completed the pre-qualification assessment.**

**Online Learning**

A valid e-mail address must be provided – this will serve as the account to which your log-in details for the e-learning platform will be sent.

**CANCELLATION POLICY**

All cancellations must be sent by e-mail to
academy@iala-aism.org

A refund in full of the registration fee will only be provided if notification is given at least one week prior to the start date. Otherwise, a cancellation charge of 50% will be applied. Name changes will be accepted.

In case of withdrawal part way through the course, the registration fee will not be refunded.